



**The County of Chester
is an Equal Opportunity Employer
and Complies with the
American with Disabilities Act (ADA)**

**CHESTER COUNTY LIBRARY
& DISTRICT CENTER
AND HENRIETTA HANKIN BRANCH**



Requisition# 2298
Title PT Librarian - Reference
Department Henrietta Hankin Branch Library
Location 215 Windgate Drive, Chester Springs, PA

The Henrietta Hankin Branch Library in Chester Springs, PA is seeking a part-time adult reference librarian dedicated to maintaining and enhancing the high standard of information and customer service established by the Library.

This librarian will often be at the Adult Reference Desk helping our customers find the information they need and providing other assistance. The position will have some collection development responsibilities, will provide one-on-one tutoring with technology or research, and will plan and promote educational classes, learning opportunities and social events for our customers. The part time librarian will help promote the library through social media channels and will work with community leaders and businesses to promote library services and develop partnerships. The ability to provide excellent customer service is vital.

This position requires an ALA accredited M.L.S. degree, excellent reader advisory skills, reference experience, knowledge of electronic resources and familiarity with mobile devices. Excellent oral and written communication skills and a demonstrated commitment to public service are essential.

All library positions require the following criminal background and child abuse clearances: Report of criminal history from the Pennsylvania State Police (PSP); Child Abuse History Clearance from the Department of Human Services (Child Abuse); and Fingerprint based federal criminal history submitted through the Pennsylvania State Police or its authorized agent (FBI).

Position Type: Part-Time / Non-Exempt

Salary Information: \$18.00 per hour

Shift: Hours will vary by week ~ including nights and weekends

Weekly Hours: 20

Original posting date: December 15, 2017

Deadline: Applications will be accepted until position is filled.

To apply, contact County of Chester Human Resources:
Apply online at www.chesco.org; Job Inquiries: 610-344-6698