

# AP IMAGES

This database has photographs from 1826 to the present from the Associated Press as well as tens of thousands of maps, charts and tables. It has audio files starting in the 1920's and news stories and headlines starting in 1997. There is a link to **Help** on the upper left.

## **Find It**

Go online to [www.ccls.org](http://www.ccls.org)>Databases>click A>AP Images> if asked, enter the 14-digit barcode number of your library card.

## **Browse It**

View Showcases or Featured Events. US Domestic News, International News, Financial News and Sports have content that changes every 36 hours. Under **Features** on the left, select from The Week in Pictures, (Audio) News Updates or The President's Weekly Addresses, (Graphics) Recent US News or AP Science.

## **Search It**

**Editorial Images** on the upper left is the default search. Enter a term in the search box on the upper right and, if desired, limit by time period using the dropdown menu. Use quotation marks to search phrases. Group keywords within parentheses. Use AND, OR and NOT between keywords. Add ALL or ANY after keywords.

### *Try some special searches:*

**Concept Search** – search any of the following concepts: adulation, aggression, amusement, anger, bizarre, boredom, burden, celebration, cold, comic, concentration, concern, confinement, content, contrast, curious, cute, defeat, deserted, despair, destruction, determined, devout, diligence, dry, enjoyment, excitement, family, fear, freedom, friendship, grief, happy, hot, humor, isolation, lonely, love, mature, meditative, pain, passion, peaceful, pensive, poor, power, pride, reverence, searching, serene, shock, solemn, spacious, speed, stark, strong, suffer, surprise, tension, thin, tired, tranquil, vanity, violent, weak, wealth, wet, wonder and youth. **ex.** celebration:concept

**Color Search** – choose blue, red, yellow, green, orange, white, black, brown, purple or pink. **ex.** blue:hue

**Obituary Search** – in the **Search** box, enter obit, colon, a space and then the last name. **ex.** obit: Byrd

**APTOPIX** – type **APTOPIX** in the search box to see the day's best pictures from around the world.

**More Media** – located on the upper left, within it select Print Graphics, SoundBank or TextArchive.

**Print Graphics** has some special collections. Use the term "spangraph" to find Spanish language graphs, "grafik" to find German language graphs, "timeline," "how-to," "logo" or "index."

To limit by date, enter m/d/yyyy. It's not necessary to enter two numbers (such as 05, just use 5) for the month or day unless there are two digits. To enter a range of dates, follow this example: from 6/1/1999 to 10/30/2005 or 1999-2005. For single years, enter yyyy **ex.** 2009

**Click Advanced Search** for more search options including Arrived Within, Created Between (meaning a range of dates), People, Event, Source, Photographer, City, State, Country, Photos, Audio, Media, Event Spotlights, Entertainment, Financial News, International News, Sports, Image IDs, Orientation or Color. **Click Reset** to restore default settings. **Click Clear** to remove text from the search box.

**Click Help** on the top left, if needed.

## **Display It**

For photos, graphics or audio, results will be in the center of the screen. Select a category on the left to limit your results. Sort results by Relevance, Newest, Oldest, Recently Added, Photographer, Event A-Z or Event Z-A.

**Click** a photo, graphic or audio to see it enlarged or to hear it. Five icons beneath any photo lead to other actions: Selection Box (select an item for later action), Action Options (a menu of choices), Download (without watermark), Quick Save (with watermark) and Slide Show.

To see a slideshow, select a group of photos or graphics, and then **click** the **magnifying glass** under one of them. **Click Play**. To see a news story from the Text Archive, **click Quick Text**.

## **Save It**

To download a group of pictures, graphics, sound bites or news stories (open each story to find the select button), select them and then **click** the **Download** button.

## **Take It**

All media may be printed or downloaded to hear again.

## **Cite It**

There is no citation information within the database. For your bibliography, use standard handbooks or citation software.

*Call us for additional help.*



**Reference Department**

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