The Library Van Driver picks up and delivers various library materials to each of the 17 county libraries in a correct and timely manner. There is a regular delivery schedule and each library is visited Monday through Friday.

**Essential Duties**
- Deliver, pick-up and sort materials for upcoming deliveries, as scheduled.
- Pack items to be delivered each morning, load the van, and check with the office for any special items that are to be delivered.
- Make stops at courthouse, Government Services Center and West Chester Public Library each day for pick-up and delivery, and return to Exton.
- Return to Chester County Library, unload materials, and deliver to internal Exton library departments.
- Organize materials for next day’s deliveries.
- Perform other duties, tasks and special projects, as required.

All library positions require the following criminal background and child abuse clearances: Report of criminal history from the Pennsylvania State Police (PSP); Child Abuse History Clearance from the Department of Human Services (Child Abuse); and Fingerprint based federal criminal history submitted through the Pennsylvania State Police or its authorized agent (FBI).

**Position Type**
Part-Time

**Salary Information**
$17.26 per hour

**Shift**
Varies

**Weekly Hours**
20

**Deadline**
Applications will be accepted until position is filled.

**Other Information**
Original posting date: October 30, 2023

To apply, contact County of Chester Human Resources:
Apply online at [www.chesco.org](http://www.chesco.org); Job Inquiries: 610-344-6698